



# **WISH LISTS USER GUIDE**

[www.Hyspeco.com](http://www.Hyspeco.com)

# Wish Lists User Guide

“Wish Lists” are an easy way to generate a list of items for reference later.

Wish Lists are commonly used to create a group of items for a job or other project. Wish Lists allow you to add items to the list and include a quantity and a note. This is especially useful for buyers that need to build a list of items for a project, keep track of the quantity needed, and have the ability to include additional information about the item for the project in the form of a note.

You can create multiple wish lists to accommodate multiple projects or groups.

Adding an item to a Wish List can be accomplished from most of the search results on the site by using the “Add To” button and selecting “Add To Wish List” (1).

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## Search Results

The screenshot displays a search results interface. At the top, there is a search bar with the text "Searching for" followed by a redacted area. To the right of the search bar, it says "Viewing Page 1 of 2 (20 results)". Below the search bar, there are navigation icons and sorting options: "Sort By: Best Match" and "View: 12".

The main content area shows a product card for a blue item. The card includes a "Compare" checkbox, a product image, and fields for "Item #:" and "Brand:". To the right of the product card, the price is listed as "\$18.42 /EA" with a strikethrough price of "MSRP- \$18.42". Below the price, there is a "QTY:" dropdown menu, an "Add to Cart" button, and an "Add to Quote" button.

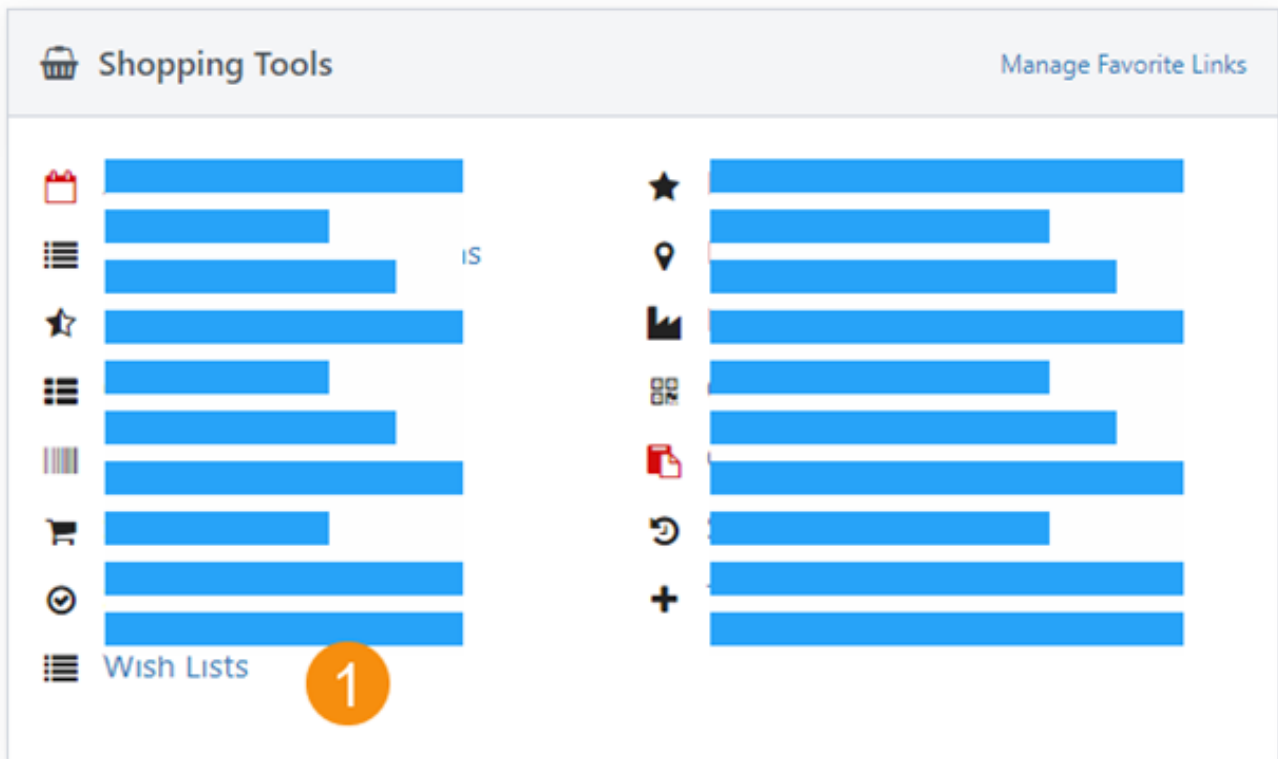
At the bottom of the product card, there are three buttons: "Add To Favorites", "Add To Order Template", and "Add To Wish List". The "Add To Wish List" button is highlighted with a red circle and the number 1, indicating the correct action to take.



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You can easily access your Wish Lists by visiting your “My Account” portal page ([click on your name in the header of the site](#)).

Under the “Shopping Tools” area, there will be a link to a “Wish Lists” page (1).



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When you view your “Wish Lists,” you’ll see all the wish lists you have created.

On the main wish list page, you have several options.

1. The name of the wish list, click this link to view the wish list.
2. The date the wish list was created.
3. The “View” button which will allow you to view the wish list.
4. The “Rename” button will allow you to change the name of a wish list.
5. The “Delete” button will allow you to delete a wish list from your wish lists (*Note: This cannot be undone*).

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## Wish Lists

Name <b>1</b>	Added Date <b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
<a href="#">Job 123</a>	11/06/19	<a href="#">View</a>	<a href="#">Rename</a>	<a href="#">Delete</a>
<a href="#">Job 39939</a>	12/09/19	<a href="#">View</a>	<a href="#">Rename</a>	<a href="#">Delete</a>
<a href="#">Brown Job</a>	03/25/20	<a href="#">View</a>	<a href="#">Rename</a>	<a href="#">Delete</a>
<a href="#">Project X</a>	07/13/20	<a href="#">View</a>	<a href="#">Rename</a>	<a href="#">Delete</a>

[+ Add Wish List](#) **6**



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Click on a wish list to view the details and potentially add the items to a cart or a quote request.

The wish list detail page provides the following:

1. The name of the wish list selected.
2. A link to rename this wish list.
3. Use this link to return to view all of your wish lists.
4. Use the “**Email List**” button to send an email with your wish list items to someone.
5. Use the “**Print**” button to print the wish list.
6. The “**Select**” boxes next to each item and the “**Select All**” box allow you to indicate which items you want to add to a cart or a quote request (*Note: Items that are unpriced cannot be added to a cart*).
7. You can filter your list by typing “**Filter Text**” in this box.
8. These items are “**Non-Stock Items**,” meaning that they don’t exist on our site, but you can still add them to your wish list so that you can keep a complete list of items necessary to complete the job. You may also add Non-Stock Items so that you can submit a quote for an item you could not locate on our website.
9. Pricing for the item (*if available; pricing isn’t available for Non-Stock Items*).
10. Use the “**Note**” button to add or edit a note for this item so that you can indicate any additional information relevant to your project.
11. Use the “**Delete**” icon to remove an item from your wish list.
12. Use the “**Add Item**” button to add an item from our website to your wish list. You can search by part number or description (*very similar to using our Quick Order function*).
13. Use the “**Non-Stock Item**” button to add an item that is not on our site, or even necessarily something we sell, to your wish list.
14. The “**Delete Wish List**” link will delete this wish list (*Note: This cannot be undone*).



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15. Use the “Add To Quote” button to add the selected items from your wish list to a quote request. You can then submit your quote request from the icon in the top right of our site (*Note: This is not always available*).
16. Use the “Add To Cart” button to add the selected items from your wish list to a cart. You can then purchase your cart using the cart icon in the top right of our site (*Note: You cannot add Non-Stock Items to the cart*).

The screenshot displays the 'Wish List' page with the following numbered callouts:

- 1: (Rename) button
- 2: Back to lists button
- 3: Back to lists button (top right)
- 4: Email List button
- 5: Print button
- 6: Select All checkbox
- 7: Filter... search box
- 8: Item description area
- 9: Price information (No price available or price/EA)
- 10: Note button
- 11: Item icon button
- 12: +Add Item button
- 13: + Non-Stock Item button
- 14: Delete Wish List button
- 15: Add To Quote button
- 16: Add to Cart button

The interface includes a list of items with checkboxes, descriptions, quantities, and prices. A 'Wishlist total' box at the bottom right shows the total value and the 'Add To Quote' and 'Add to Cart' buttons.

